



## Business Expo 2025

*Theme: Retro Expo*

March 19, 2025

Oshkosh Convention Center

2 North Main St.

Reserve Your Booth Now!



# Welcome to the 2025 Business Expo!

## 2025 Schedule

**7:00am: Set-up begins**

**10:30am - 11:30pm: Exhibitor -to- Exhibitor Expo**

**11:30pm - 6:00pm: Expo is Open to the Public**

**4:00pm - 6:00pm: Business After Hours-Taste of Oshkosh**

**to be held at the Oshkosh Convention Center**

**6:00pm-8:30pm: Tear Down**

**Chamber contact: Connie Carmical cell 920-267-0721 (Use on day of only please)**

**Wi-Fi: OshkoshCenter**

**Password: OshkoshCenter**

### Parking:

- Parking is available in the convention center lot (directly east) at no cost to you. There is some nearby street parking as well. Please note that due to the hotel renovation the parking ramp is closed and will not be available to park in the day of.

### Booth Supplies:

- Your booth will come with: pipe/drape, one skirted 2'8'30" high table (drapes are black, table cloths are white), waste basket and booth ID sign (business name will read the same as what was submitted on your registration form). Booths are 10' wide X 8' deep with two chairs. Electricity is included!

### Best "Retro Expo" themed booth:

- This is your time to shine! Showcase your products and/or services, make new contacts, strengthen existing contacts, and have fun!
- We will announce the booth theme winners close to 4:00pm.
- 1st place wins \$100 off their 2026 booth, 2nd place wins \$75 off their 2026 booth, and 3rd place wins \$50 off their 2026 booth

### Exhibitor Booth Activities:

- Many exhibitors will be doing demonstrations, games, or other activities. Be sure to check them out during the Exhibitor-to-Exhibitor hour from 10:30 a.m. - 11:30 p.m.
- Booth games/prize winners: If you are giving away prizes and would like to announce the winner(s) you may bring the winning name(s) to the registration table or give them to Connie and we can announce it over the mic.

### Current Job Openings:

- If your company will be hiring as of March 2025 you may indicate this on your Registration Form. When the floor maps are printed your organization's name will appear in a different color to indicate that attendees may stop by your booth for more information.
- If you are hiring, please email [connie@oshkoshchamber.com](mailto:connie@oshkoshchamber.com) no later than March 1st to be highlighted on the program floor map. Be prepared to answer questions about your open positions and have applications ready.

### Lunch:

- You are on your own. We ask that you please eat your lunch in the Exhibitor Lounge
- If you are interested in ordering a boxed lunch through the Oshkosh Convention Center, you can place your order through [malissa.macdonald@scarletthotelgroup.com](mailto:malissa.macdonald@scarletthotelgroup.com). Please send your order and booth number no later than Wednesday March 12th.

### Exhibitor Lounge:

- An exhibitor lounge is available with a light breakfast in the morning and snacks in the afternoon provided by The Business News

### Raffle and Taste of Oshkosh - Business After Hours

- Taste of Oshkosh - Business After Hours will be from 4:00pm - 6:00pm. **We ask that you please do not tear down your booths during this time.** This is an additional after work crowd, more people to show off your Business too! We will have a variety of local restaurants and caterers providing appetizers for attendees.

### Take Down:

- Exhibitors must tear down after the Expo and have everything out the night-of as there is an event the next morning. **Again, Please to not Tear Down Prior to 6 pm**
- Vendor clean-up must be completed by 8:30PM

### **Questions?**

**Call or email Connie Carmical at (920) 303-2265 ext. 32  
or [connie@oshkoshchamber.com](mailto:connie@oshkoshchamber.com)**